

Virtual Meeting of the Erasmus+ Project: **Final Meeting Minutes**

“Hospitality in European Film” (HOSTFILM)

15th July 2020

Venue: Hosted on a group call on Zoom. **11 am – 12:50 pm** (Madrid, GMT+2)

Attendees: Manzanas Calvo, Ana M^a (Project manager, University of Salamanca, Spain); Barba Guerrero, Paula (University of Salamanca, Spain); Benito Sánchez, Jesús (University of Valladolid, Spain); Cannon, Barry (National University of Ireland Maynooth, Ireland); Diego Sánchez, Jorge (University of Salamanca, Spain); Fernández Jiménez, Mónica (University of Valladolid, Spain); Garrigós, Cristina (National Open University - UNED, Spain); Heide, Markus (Uppsala University, Sweden); O’Shaughnessy, Martin (Nottingham Trent University, United Kingdom); Shultermandl, Silvia (Graz University, Austria); Verde Ruíz, Susana (Universidad de Salamanca, Spain).

Agenda:

- (1) Disruption of planned activities due to the state of alarm in Spain March 13-June 21. Activities cancelled:
 - Literary contest of poetry and short story.
 - Conference on ‘Hospitality and Film.’
 - (2) Summary of Multiplier Event June 2020: MOOC and Documentary: Summaries on webpage.
 - (3) Progress on MOOC and signing of agreement.
 - (4) Progress on Book on Hospitality in European Film (Table of Contents).
 - (5) Final review of Administrative issues and Time sheets.
 - (6) Overall assessment by project members.
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11:00 am – Review of the agenda and welcome.

11:05 am – Report on the disruption of planned activities from March 13 to June 21.

PM explains that several activities were cancelled due to the lockdown in Spain (namely the literary contest of poetry and short fiction and the conference on hospitality and film). She also clarifies that these specific events could not be properly virtualized.

11:10 am – Progress on the MOOC and Signing of Agreement

PM informs partners of the upcoming signature of an agreement with the virtual platform Miriadax on July 23rd. The signing was scheduled for April 2020 but was disrupted as a result of the state of alarm in Spain (March 13-June 21st). PM stresses the involvement of the Rector of the University of Salamanca with the project and his rapid response when informed of these problems.

PM asks partners about the MOOC's modules. Some members state that they experienced difficulties in entering the homepage. These problems are addressed by the PM.

11:15 am – Notes on the Quality Report

PM reminds partners of the need to conduct assessments of all the intellectual products by means of reports and questionnaires. She also talks about upcoming deadlines and important dates for the evaluation of the project's products. She states that results are to be collected during August-September together with some feedback from each partner university.

11:17 am – Comments on the Success of the Multiplier Event

PM reports on the celebration of the virtual Multiplier Event hosted in a group room on Blackboard Collaborate. She thanks Dr. Martin O'Shaughnessy as well as Michel Gasco and Parisa Delshad for sending a summary of their presentations.

PM talks about attendance to the virtual Multiplier Event. The list of participants was updated after crossing data and the number of people actually attending the meeting was lower than expected.

Dr. Markus Heide, Uppsala University, asks about the budget allocated for this specific event. PM replies that, in the case of Salamanca, an 80% reduction is to be applied and that further details will be provided by Dr. Susana Verde Ruíz later on.

11:20 am – Progress on the Teaching Materials' Book

PM shares a tentative table of contents with the partners and clarifies that a title was missing on the first draft. She emphasizes the enormous work involved in the translation of the chapters and her gratitude to Mónica Fernández Jiménez and Paula Barba Guerrero for their help. She also thanks Dr. Domingo Hernández Sánchez for his efforts to make the volume a successful one through more collaborations from colleagues from Philosophy and Aesthetics. He also contacted the Publisher at the University of Salamanca. The book is ready to be sent to the publisher.

11:25 am – Report on Website Activity

Dr. Jesús Benito Sánchez, webmaster of the project's website, provides some details on the website's activity. He talks about the success of the Music Documentary as reflected in the statistics. It is one of the most-accessed sections with over 400 views per week, followed by the Syllabus with 200 views per week. Dr. Benito also offers general access statistics and claims that 40% of the website's viewers come from Spain, 15% from the USA, 10% from the UK and another 10% from Germany and Austria. He also explains that whenever a user 're-visits' the site, it does not count as a new visit. Dr. Benito claims that there was a peak of visits during Refugee Week and thanks Dr. O'Shaughnessy for his work. He also praises Dr. Garrigós' efforts for the significant amount of viewers coming from UNED after a Multiplier Event was hosted at that university.

Dr. Jesús Benito has to leave the room, as he has a meeting with the Dean of the University of Valladolid.

11:35 am – Comments and Suggestions

PM opens the floor for a first round of comments and suggestions. Dr. Barry Cannon, partner from Maynooth University, mentions that there seems to be an uneven title distribution in the different sections. PM explains that some titles were just added and might require reformulation. PM also encourages partners to revise the texts and titles and to contribute in this regard. She also clarifies that a PDF file with the revised table of contents will be uploaded to the website in August.

There are no other comments from the attendees.

PM mentions that the project's final report is to be written in August and September, and advances that she will be asking each partner for specific information. She talks about the different requirements of this report and invites partners to think of different ways to prove that the project has been transformative and changed the way the general public thinks and acts.

Dr. Martin O'Shaughnessy suggests using the feedback collected from the multiplier events and the specific data recovered from the website and surveys. He mentions that a summary where this data was interpreted could be provided.

Quality Reports are also mentioned as a tool to quantify change together with the Outside Reports that the PM has already conducted. PM informs that Dr. Cristina Alsina, from University of Barcelona, Spain, has written an assessment on the Syllabus and that a US scholar is preparing a similar report too. PM also comments on the assessment from musicians conducted by Michel Gasco and on the need to use the survey that Dr. Miriam Borham Puyal has put together for students to assess the Syllabus.

Dr. Barry Cannon shares his concerns on the logistics to use or apply this survey, as access to students at this point might be problematic. He also proposes minor revisions in questions.

Dr. Martin O'Shaughnessy, partner from Nottingham Trent, comments on the type of participants needed for this survey and expresses his willingness to try and ask people that are not part of the participating institutions. PM agrees on this point and thanks Dr. O'Shaughnessy.

Dr. Barry Cannon inquires about the possibility to attach the questionnaire to the website. Everyone agrees that this is a very valid point. PM will check with Dr. Jesús Benito, webmaster of the project's web page. Dr. O'Shaughnessy suggests that a link to the survey could be added after each of the film analyses in the website. PM agrees and stresses the importance of sharing the survey and following up on it.

PM gives the floor to Dr. Silvia Shultermandl, partner from University of Graz, who speaks of the recent interview to Parisa Delshad and Michel Gasco. This interview will be part of a volume entitled *Forms of Migration*. Dr. Shultermandl confirms that she is currently transcribing the Zoom interview and will report on any progress made. In terms of traction, she also mentions that she would like to post a link in academia.edu with the project details to give the project and its outcomes more visibility and online presence. PM thanks her for this initiative.

11:45 am. – Progress on the Documentary and its Translation

PM informs that the music documentary is being translated into Spanish by the Translation Institute of the University of Salamanca. It will be available at several repositories, like Casa Árabe, and virtual libraries in Mexico.

11:50 am. – Overall Assessment and Future Actions

PM opens the floor for the partners to offer overall assessments of the project or talk about future events related to it. Dr. O'Shaughnessy informs that the documentary has been sent to the London Migration Film Festival. A final decision on whether or not it is accepted will be provided in November. Dr. Shultermandl mentions that she has pitched the documentary to US podcast radio lab, which is hosting a series on music and globalization and might be interested.

A special mention is made on the participation of the documentary in Nottingham's Refugee Week, thanks to Dr. O'Shaughnessy.

PM stresses the positive influence of the documentary for the project as well as for the filmmakers.

11:55 am. – Pending Tasks

PM talks the completion of the mandatory events. All the partners are looking forward to the launching of the MOOC.

After a short review of the project's products, Dr. Heide suggests the possibility of publishing an English version of the Teaching Materials' Book. He expresses his willingness to talk to a Swedish publisher. PM encourages Dr. Heide to move forward with this idea and thanks him for it. She also mentions that this may help secure intellectual rights.

Live Response from 'Comisión Permanente'

PM receives confirmation from the person in charge of presenting the MOOC agreement. PM confirms that the agreement will happen on July 23rd. Dr. Heide comments on the professional appearance of the virtual platform and congratulates the PM.

12:05 pm. – Administrative Queries

Dr. Susana Verde Ruíz enters the room. The floor is open to ask administrative questions.

Dr. Heide asks about budget reduction. Dr. Verde explains that budget reduction is dependent on the quality of the report. Dr. Cannon asks about the structure of the final report and the documents needed, as he does not have access to his office. Dr. Heide shares similar concerns. Dr. Verde clarifies this and stresses the importance of submitting the time sheets on time. Dr. Jorge Diego Sánchez joins the chat. Dr. Garrigós inquires about the necessary paperwork to justify the budget. Dr. Verde clarifies the use and distribution of all budgets. She also expresses her availability and willingness to solve future doubts via email. All partners thank her for her work and patience.

Dr. Susana Verde Ruíz leaves the room.

12:25 pm. – Final Round of Comments, Suggestions, Remarks

PM explains the process of MOOC production. Partners are pleased with the results and selected platform.

Further mention to the possibility of translating the Teaching Materials' Book into English is made. PM shows her gratitude and appreciation to all project members for their insightful contributions, particularly those coming from the Faculty of Philosophy at the University of Salamanca. Some film recommendations are made.

All members thank Dr. Ana M^a Manzananas Calvo, PM of the project, for the opportunity to take part in this Erasmus+ project and stress their gratitude for her trust and for the chance to get to work with and learn from one another. The

overall assessment of all members is beyond positive. PM acknowledges the work of every partner and speaks of the project as an excellent opportunity for cross-fertilization.

The completion of the Film Series and the positive feedback received are mentioned as plausible avenues for claiming the impact and transformative potential of the project: the fact that it was done is proof of transformation. PM thinks of the need to involve more people and schools.

All partners continue to share memories of project events and meetings.

Dr. Ana M^a Manzananas Calvo, Dr. Markus Heide, Dr. Barry Cannon, Dr. Cristina Garrigós, Dr. Silvia Shultermandl, Dr. Martin O'Shaughnessy, Dr. Jorge Diego Sánchez and Paula Barba Guerrero share some words of appreciation and gratitude. The meeting ends on a thankful note, with the accolades and pleasant memories of its members.

12:50 pm. – Closing

And so the previous task management, agreements and decisions made at the present virtual meeting are ratified in Salamanca on July 15th, 2020

Dr. Ana M^a Manzananas Calvo
Project Manager

Paula Barba Guerrero
Secretary at Virtual Meeting